

By-law (6): Coordination Committees

This By-law sets out the role and purpose of Coordination Committees. These committees are responsible for specific areas of Union activity, such as Sport or Campaigns, and carry out the Union's vision for these activities.

Definition and purpose

1. There shall be the following Coordination Committees:
 - 1.1. RAG Committee;
 - 1.2. Societies Committee;
 - 1.3. Volunteering Committee;
 - 1.4. York Sport Committee.
2. Coordination Committees cover areas of Union business where members can have a voice and a role in shaping and delivering the opportunities that the Union offers, in particular the entertainments and student activities offered.
3. Coordination Committees shall seek to include and represent the views of a diversity of students with an interest in the area of Union business concerned.
4. Positions on Coordination Committees which are not *ex officio* shall be elected in accordance with By-law [ELECTIONS], excepting RAG and Volunteering which are appointed.
5. The chair of a Coordination Committee is responsible for publicising meetings.

RAG Committee

Composition

6. RAG Committee positions shall be appointed by interview with a panel consisting of three people, including:
 - 6.1. Student Activities Officer;
 - 6.2. Another member of the executive;
 - 6.3. A relevant staff member.
7. Refer to Appendix C for the full composition of the RAG Committee.

8. The Committee, in consultation with members in an Open Meeting, will be able to change the committee structure, annually at most.

Chair

9. RAG Committee shall be chaired by the RAG Officer.

Quorum

10. Quorum for a meeting of RAG Committee shall be 50% of its membership plus one.

Purpose

11. RAG Committee is responsible for:
 - 11.1. Providing the opportunity to gain skills and experience by helping recognised charitable organisations and one-off appeals;
 - 11.2. Enabling students to provide charitable support to the community;
 - 11.3. Encouraging personal student development;
 - 11.4. Ensuring that RAG activities are apolitical and do not support any political organisation in any way.

Meetings

12. RAG Committee shall meet at least five times a term.

Reporting

13. A record of items discussed and decisions made at each meeting shall be kept and uploaded to the Union website in good time.

Societies Committee

Composition

14. Societies Committee members are elected into their positions at an annual Open Meeting.

15. Refer to Appendix C for the full composition of the Societies Committee.
16. The Committee, in consultation with members in an Open Meeting, will be able to change the committee structure, annually at most

Chair

17. Societies Committee shall be chaired by the Student Activities Officer.

Quorum

18. Quorum for a meeting of Societies Committee shall be 50% of its membership plus one.

Purpose

19. Societies Committee shall be responsible for:
 - 19.1. Supporting and coordinating the work of ratified student societies;
 - 19.2. Resolving disputes between societies as required;
 - 19.3. Scrutinising and approving grant allocations to societies;
 - 19.4. Exploring opportunities for societies to collaborate on large-scale events in the interests of the membership;
 - 19.5. Ratifying new societies – see Appendix C for full Ratification Criteria;
 - 19.6. Approving the constitutions of new societies.

Meetings

20. Societies Committee shall meet at least three times a term.

Reporting

21. A record of items discussed and decisions made at each meeting shall be kept and uploaded to the Union website in good time.

Volunteering Committee

Composition

22. Volunteering Committee shall be appointed by interview with a panel consisting of three people, including:
 - 22.1. Volunteering Officer;
 - 22.2. Another member of the executive;
 - 22.3. A relevant staff member.
23. Refer to Appendix C for the full composition of the Volunteering Committee.
24. The Committee, in consultation with members in an Open Meeting, will be able to change the committee structure, annually at most

Chair

25. Volunteering Committee shall be chaired by the Volunteering Officer.

Quorum

26. Quorum for a meeting of Volunteering Committee shall be 50% of its membership plus one.

Purpose

27. Volunteering Committee shall be responsible for:
 - 27.1. Actively encouraging the personal development of students through volunteering in community-based projects;
 - 27.2. Giving students the opportunity to gain new experiences, transferable skills and to enhance the student experience;
 - 27.3. Providing a forum in which to discuss possible new volunteering projects, collaboration between different volunteering groups and support for current projects or events.

Meetings

28. Volunteering Committee shall meet at least five times a term.

Reporting

29. A record of items discussed and decisions made at each meeting shall be kept and uploaded to the Union website in good time.

York Sport Committee

Composition

30. York Sport Committee positions shall be appointed by interview with a panel consisting of three people, including:

- 30.1. York Sport Officer;
- 30.2. Another member of the executive;
- 30.3. A relevant staff member.

31. Refer to Appendix C for the full composition of the York Sport Committee.

32. The Committee, in consultation with members in an Open Meeting, will be able to change the committee structure, annually at most

Chair

33. York Sport Committee shall be chaired by the York Sport President.

Quorum

34. Quorum for a meeting of York Sport Committee shall be 50% of its membership plus one.

Purpose

35. York Sport Committee shall be responsible for:

- 35.1. Promotion of sport and physical recreation at the University of York and for promoting the interest of sporting members of the University of York;
- 35.2. Seeking ways to both widen participation and expand the opportunities for personal development of those who participate;
- 35.3. Discussion of any issues arising from the coordination and administration of

student sport and recreation at the University of York;

35.4. Allocating Grant money to clubs;

35.5. Ratifying new clubs – see Appendix C for full Ratification Criteria.

Meetings

36. York Sport Committee shall meet at least five times a term.

Reporting

37. A record of items discussed and decisions made at each meeting shall be kept and uploaded to the Union website in good time.